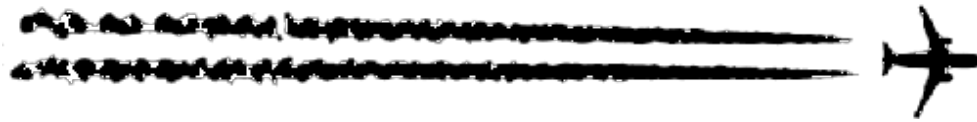




THE INTERNATIONAL SOCIETY OF WOMEN AIRLINE PILOTS



## Minutes Skype Board of Directors Meeting

Date: April 9th, 2020  
Time: 2:30pm CST Time  
Location: Skype

BOD Members Present: Tara Cook, Kathy McCullough, Christine Albertson, Kyoko Kimura, Davida Forshaw, Erin Jackson, Kara Hatzai

Call to Order: 1430

### Events Chair - Kara Hatzai

#### Conference Update:

- BOD agreed on new Conference date of September 22-24<sup>th</sup>, 2020.
- Churchill Downs change - gathering held in one of their "Suites" as opposed to the Rooftop Deck which we originally reserved
- No CFA on Wednesday night. Alternative Options:
  - Cruise on Belle of Louisville, 3 hrs, \$4200 plus \$24/pp for dinner
    - 100 people- approx. \$60 pp
  - Italian Restaurant, 120 people max, no event, just nice dinner
  - Include Wednesday night dinner in the conference registration
- Secured a \$7,000 Sponsorship from UPS. Still have \$8,000 ARS
  - Most likely use for transportation that was not originally accounted for
- Easiest on Kyoko to refund everyone's registration completely and then have people re-register
- Plan to re-work registration costs now taking into account the new Sponsorship commitment
- Will figure out registration timetable when it gets closer
  - Possibly offer an "early" registration price for longer as an incentive to get people to come

Treasurer - Kyoko Kimura

- Discuss refund options and share logistics. Club Express does not have a “refund” option - have always needed to issue paper checks
- Difficulty to process international transactions because they can't accept checks
- Most importantly make sure people have updated their address in Club Express - include in Eblast to have people update theirs
- Research possibility to go directly to Merchant Service (Credit card processor) to issue refunds

*Adjourn 1513*